



## Resident Initiative Fund Grant Summary 2009

At any given time, the AAP is working on dozens of critical child health and member issues. The Board actively seeks out issues for the strategic plan that are national in scope and can make a significant, measurable, contribution to the mission of the AAP. Each of these issues has unique qualities, they vary with regard to the breadth and depth of response required, and they often interact, or align, with one another. To capture the dynamics between and among issues, the Board established the “strategic framework” shown graphically below.



The portion of the AAP strategic plan that this grant focuses on is represented above as Child Health Priorities. These are directly related to advancing a clinical aspect of child health care. There are hundreds of clinical issues being addressed by AAP Committees, Councils, Sections and Chapters. The Advisory Committee to the Board on Strategic Planning (ACBOSP) is responsible for reviewing and investigating issues, establishing criteria, and selecting issues of national scope for the AAP strategic plan.

In order for an issue to be considered a “Child Health Priority,” ACBOSP uses the following criteria:

- Child health issue of national scope and prominence
- Ethical, desirable, feasible and doable
- Impacts significant number of stakeholders
- Consistent with AAP core competencies (Advocacy, Education, Research, Service, Policy)

- High correlation between top priorities of AAP Committees, Sections, Councils and Chapters

2009 priorities for 2008-2009 include:

- **Special Health Care Needs**
  - **Foster Care**
- **Oral Health**
- **Mental Health**
- **Immunizations**

*Therefore, through the generosity of Friends of Children Fund we are able to offer the Resident Initiative Fund to allow a resident to develop and implement an innovative and sustainable project that addresses one of the child health priorities. Each project will be awarded up to \$1,000 to carry out their project's goals.*

## **PROGRAM GOALS**

- Increase the number of new, creative and innovative opportunities for residents to apply their leadership and advocacy skills within the AAP structure.
- Increase residents knowledge of the Academy's child health priorities
- Increase resident collaboration with national AAP and its chapters.

## **ELIGIBILITY AND SELECTION CRITERIA**

All proposals are reviewed by a selection of residents from the Section on Medical Students, Residents and Fellowship Trainees Executive Committee. Proposed projects must demonstrate the following prerequisites:

- Specifically address an AAP Child Health Priority.
- Be a new program, or include an innovative component that builds upon existing community resources.
- Be led by a Resident Member of the AAP.
- Encourage other resident participation.
- Include a letter of collaboration from your local AAP chapter.
- Include an evaluation component to ensure project sustainability.
- Include a concrete timeline for goals to be accomplished.

## **EXAMPLES OF PROGRAM ACTIVITIES**

Once you have identified a program that will affect positive change in one of the AAP Child Health Priorities, you should begin to work within your community to locate resources to help you implement your project. Examples of activities that might be included in these efforts include the following:

- Establishing a coalition of community and state organizations interested in collaborating on the project.
- Partnering with local schools and parent/teacher associations.
- Collaborating with other local practices to involve other pediatricians.
- Contacting your chapter to find out what efforts are already underway and how you might collaborate or add on to their efforts.

## USE OF GRANT FUNDS

Grant funds must be used for implementation of new programs or an innovative component to an existing program. Each budget line item must include an expense justification and clearly support the project objectives outlined in the proposal.

### Allowable Expenses

Community forums  
Speaker honorariums  
Office expenses/supplies  
Pilot, research, and  
implementation projects  
Other direct expenses for  
implementation purposes

### Unallowable Expenses

Construction  
Capital equipment  
Existing program activities  
Supplemental funding to  
previously awarded grants  
Indirect costs/overhead  
Legislative advocacy

## SAMPLE BUDGET

<u>Activity</u>	<u>Description/Formula</u>	<u>\$ Amount</u>
Speaker honorarium	\$100/hr x 2 hours	\$ 200
Teleconference calls	\$50/call x 4 calls	\$ 200
Staff local travel	25 miles @ .48/mile	\$ 12
Coalition member Meetings (food)	2 @ \$75/meeting	\$ 150
Bilingual consultant fee	\$60/hr x 4 hours	\$ 240
Printing of promotional materials	1000 pages x .06/page	\$ 60
Supplies		\$ 100
<b>Total</b>		<b>\$ 962</b>

## REPORTING PROCEDURES

The entire amount of the grant will be distributed to your residency program at the onset of the approved project. A final written report must be submitted within 12 months of receiving the funding. The final report must include all of the following:

- Summary of project, including how you met your objectives, any barriers and successes.
- Financial documentation on how funds were spent.
- Copy of evaluation instrument and outcome measurements.
- Plans for continuation of program (if applicable).

The information provided in your final report will be evaluated and will be shared with AAP staff and chapter leaders for possible replication and/or future programs.

### **APPLICATION PROCEDURES**

An application for funding must be submitted by the resident who is initiating and coordinating the proposed project. A secondary contact (who may be a pediatrician or other child advocate that is assisting with the project) also may be named. Attachments are limited to 4 single-sided pages and may include, for example, letters of support, notes or agendas from previous community meetings, or flyers and brochures. Please email attachments to Kimberley VandenBrook at [kvandenbrook@aap.org](mailto:kvandenbrook@aap.org).

**IMPORTANT:** All applications must include a letter from the local chapter indicating collaboration on the project.

**The application can be accessed at the following link:**  
**[www.aap.org/sections/ypn/r/funding\\_awards/res\\_initiative.html](http://www.aap.org/sections/ypn/r/funding_awards/res_initiative.html) . Applications must be submitted no later than March 31, 2009.**

Preliminary notification of award recipients will be made no later than May 15, 2009. The primary contact resident will be notified of the award in writing.

### **INQUIRIES AND TECHNICAL ASSISTANCE**

The AAP Division of Member Services & Relations administers the Resident Initiative Fund program. Technical assistance for applicants is available from staff. Applicants are strongly encouraged to contact their chapter for guidance. You can find your chapter's contact information at <http://www.aap.org/member/chapters/chaplist.cfm>. All inquiries should be addressed to:

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